



The Saskatchewan Brazilian Jiu Jitsu Federation Inc.

2124 Broad Street | Regina SK | S4P 1Y5 | 306 501 3816

The Saskatchewan Brazilian Jiu Jitsu Federation Meeting Minutes January 18, 2015

Meeting Date: January 18, 2015

Meeting Called to Order at 12:13 pm

Members Present:

Daryl Sveinson, President

Alan Bigelow, Secretary

Rod Desnomie, Treasurer

Adam Fritzier, Assistant Treasurer/Secretary

Anthony Scales, Member

Members Absent:

Corey Lillis, President

Scott Schulz, Member

Approval of Minutes

Agenda Amended, leaving out insurance portion of the agenda due to absence of Scott Schulz

Agenda Adopted, motioned by AJ Scales

Agenda Items

1. Adam Fritzer will speak on the revisions/creation of the policies and bylaws.

Discussion:

Adam reviewed the policies and bylaws. Major points include.

- Club owners and Directors are voting members. Associate members can not vote and are classified as Recreational and Competitive Associate members
- Membership is non-transferable
- Voting is done as majority rules instead of the usual 2/3. Majority is 51%
- There was discussion around extending the terms of the Directors to 3 years initially. This will be during startup to ensure stability.
- A list of approved expenditures will be created for the purpose of covering out of pocket expenses on behalf of the Federation.
- Meetings should take place not less than 3 times a year with an AGM in January.
- The Federation is dispensing with the requirement for an auditor, this must be done yearly.
- It is recommended that we have a hard copy of all documents in addition to the soft copy.
- A copy of the original bylaws plus amended version must be kept.

Review of the Policy and Procedure Document Discussion

- There are a few items where the wording needs to be changed from Individual Members to Recreational and Associate Members.
- Secretary is to maintain a list of all registered members
- Section 9 – B the wording needs to be changed from requiring 1 EMT to require 1 EMT (2 preferred)
- There was a discussion about any issues revolving around it being an all male board. Adam didn't foresee any issues regarding this.
- Important discussion around section 5 and Appeals. When a decision is made, written reasons must be provided. This will help prevent issues and resulting law suits.
- Section 6 D needs to be amended according to anti-spam legislation. Adding a checkbox "I agree to receive emails" should suffice.
- Scott has asked us to hold off on the club fees section until the insurance costs are worked out.

Resolutions

Approved the indemnification of directors
Fiscal year end is December 31

It was motioned for the term of the directors to be extended to 3 years while the Federation is being setup. The motion was seconded.

A motion was tabled at 12:39 that we accept the amendment of 3.04 to have the Director terms to 3 years. The motion was seconded.

A motion was tabled that the auditor is dispensed with. This motion was seconded

Action Items

AJ Scales to get updated bylaws and submit to the Corporation Branch.

AJ and Adam – to work out the “I agree to receive emails” potential issues

2. AJ Scales will give an update on all items tasked with.

- a. Incorporation**
- b. Members manual**
- c. Sanctioning Policy and Applicatoin**
- d. Web site (Saskbjj.ca)**
- e. Bank Account Update**

Discussion:

- The Saskatchewan Brazilian Jiu Jitsu Federation is officially Incorporated.
- The certificate of Incorporation will be posted at the entrance of Complete MMA
- Because of the use of Saskatchewan in the name it was requested that we supply a list of members from other areas of the province.
- In the sanctioning Policy and Standards it was mentioned that a reference be made back to our Organizational Policy for specifics.
- The Federation Bank Account has been created.
- Paypal account has been linked to the Bank Account
- AJ will have a master list of all bank cards/documentation/passwords etc that have been used for the federation. These include GoDaddy Account, Paypal account etc.
- For sanctioning tournaments it was recommended that we amend the section that states that there is 5 weeks that another tournament can't be sanctioned to more flexible wording. Example: “While every effort will be taken to accommodate the requested dates and times, if there is another, already sanctioned tournament within 30 days of the requested date, the Board will consult with the organizer of the previously sanctioned tournament prior to giving approval for the application”.
- The Copa Sask, Queen City and the Western Kids Open sanction applications have been accepted.

- The normal 60 day window to approve applications have been waived for the Western Kids Open due to the Incorporation date being January 2015.

Action Items:

AJ to make the necessary changes in the document, update it with the reference (disclaimer)

Meeting was Adjourned at 2:45 PM