



The Saskatchewan Brazilian Jiu Jitsu Federation Inc.

2124 Broad Street | Regina SK | S4P 1Y5 | 306 501 3818

Organizational meeting for the creation of The Saskatchewan Brazilian Jiu Jitsu Federation Meeting Minutes December 7, 2014

Meeting Start Time: 12:00 pm

Location: Complete Martial Arts and Fitness Inc.

Meeting Chair: AJ Scales

Members Present:

Daryl Sveinson,
Alan Bigelow,
Rod Desnomie,
Adam Fritzler,
Anthony Scales,
Scott Schultz

1. Creation of The Saskatchewan Brazilian Jiu Jitsu Federation

a. Review of Policy Manual

- AJ calls the meeting to order and mentions that he has spoken to most of the invited people why they were meeting today.
- AJ mentioned that he was approached a number of years ago about starting the federation by Tony Issac from the Ontario Jiu Jitsu Association. Tony mentioned to him that in order for Brazilian Jiu Jitsu to be recognized in Canada and to create a national body we needed representation by five entities across Canada.
- So today will be the official organizational meeting for the SaskBJJ Federation.
- AJ discussed his vision of Brazilian Jiu Jitsu in Saskatchewan and it should be right up there with Judo and some of the other recognized sports in Saskatchewan.
- AJ had sent the policies and procedures out for review.
- Adam comments on the policy manual and notices that policy and bylaws are combined. He mentioned they need to be separate.
- Adam will review and revise the Policy and Procedures Manual to clearly separate the bylaws and policies.
- He also will create the articles for the organization. He requested two weeks to have this task complete.

2. Criteria for membership by Sasksport
<ul style="list-style-type: none">• AJ discusses the criteria by Sasksport in order to be eligible for membership• Have to be Non profit• operating for 2 years independently• a membered organization• organization requires a provincial tournament
3. Name Search (Completed and Held)
<ul style="list-style-type: none">• AJ confirms that the name Saskatchewan Brazilian Jiu Jitsu Federation is available to be registered and has been held.
4. Call for Board of Directors – Nominations/Volunteers
<ul style="list-style-type: none">• AJ explains the next steps will be to create a board of directors so that the nonprofit can be submitted to corporation's branch. He was hoping that some of the individuals today would be interested in filling the spots.• AJ nominated Daryl as the president and Corey seconds the nomination. Daryl accepts the position as president.• Rod nominated Corey as the Vice President, AJ Seconds the nomination. Corey accepts the position as vice president.• AJ mentions that there are three more spots required. We need a secretary, treasurer and an assistant treasurers/secretary.• Rod volunteers to be treasure. Rod is now the treasure of the federation.• Alan is not quite sure all the duties of the secretary but is willing to take on the roll as secretary.• Adam will take the last spot as assistant treasure/secretary.• AJ thanks everyone for volunteering and wasn't expecting the board to be created today. But mentioned that having the board will move the process along a lot faster.
5. Registration with Corporation Branch
<ul style="list-style-type: none">• Now with a board of directors AJ will submit the nonprofit to the corporation's branch ASAP.
6. Bank Account Setup
<ul style="list-style-type: none">• AJ will setup an appointment with the TD bank so that the signers can go down and sign signature cards. He will require the Corp Cert before he can. Will advise once completed
7. Insurance – Scott Schultz
<ul style="list-style-type: none">• Scott has volunteered to search markets that will provide liability insurance to the organization.• AJ forwarded the following information of the OJA insurance provider.• Pearson Dunn Insurance, Hamilton Ontario. Contact: Nancy Au

8. Web Site – Rod Desnomie/ AJ Scales

- AJ volunteers to have a website created. Purchase domain name and hosting. We agreed that Saskbjj.ca will be our website address.
- Rod will word smith all content that will be posted to site for professionalism.

9. Deadline to complete Non Profit incorporation January 30th.

- AJ will have nonprofit incorporated before the end of January.

10. Round Table

- AJ asks Daryl to put together a message from the president for the website.
- Next meeting with updated on assessments will be set for January 18th, 2015. Same location
- Meeting adjourned 3:00pm